

CETF 10/12/21  
4:00pm, Auditorium

1. Call to order:
2. Attendance:
3. Approval of Minutes for 9/27/21:
4. Adoption of Agenda:
5. Public Comment?
6. Regular Business
  - A. Quick Updates: (10min)
    - i. Americorp VISTA updates? Set up a timeline for the application for a 2023 start. Jen - application. Tobin - space & opportunities.
    - ii. Energy Benchmarking check-in (Brian)
    - iii. Solar Ordinance: Millard research? Ruth will draft a letter soon.
    - iv. Other?
  - B. Review CAP Edits!
    - i. Brief discussion with Laura - time for questions, etc.
      1. [REC & CEP info.](#)
      2. Timeline explanation
      3. Topics: format, intro, content, etc.
    - ii. Identify community members for final feedback
      1. Maine Municipal Association (Police Accreditation program that looks at greenhouse gas emissions)
      2. Dept. Heads
  - C. Polco discussion: Review & finalized Brian's new drafts of questions
7. Final Thoughts (5min)
  - D. Review & assign "to do" list
8. Adjournment:

To Do:

- Highlight items from the Continuing Improvement Plan (CIP) that we need to address & bring to the next meeting.
- Contact Materials Research (Jill Webber) to find out if she has ideas of how to help us.

CAP Timeline:

Oct 12th - Review editor feedback, send out to community members for final feedback  
Oct 25th - All final edits to CAP due - review  
Nov 8th - Final Review of CAP "Part 1:" & prepare council presentation  
Nov 16th - Present "Part 1" to Council  
Dec 13th - Plan out "Part 2" & Public Forum