

Minutes
Special Bar Harbor Town Council
January 21, 2021

I. **CALL TO ORDER** – 5:00 pm by Zoom – In attendance were Councilors Jeff Dobbs, Matt Hochman, Gary Friedmann, Val Peacock, Joe Minutolo, Jill Goldthwait, Erin Cough; and Town Manager Cornell Knight and Finance Director Stan Harmon.

II. **GENERAL GOVERNMENT BUDGET COST CENTER:**

	<u>Page</u>
A. Cooperating Agencies (Tab #9)	
Expenses	Expenses 9

Per Council policy, Acadian Youth Sports and Downeast Transportation did not submit their applications so their line items were reduced to zero. Councilors Cough and Goldthwait had questions and concerns about Northern Light HomeCare and Hospice, which were addressed by Jacqueline Welsh. Ms. Cough, with second by Ms. Goldthwait, moved to reduce Northern Light HomeCare and Hospice’s application to a \$5,000 cooperative payment. Roll Call Vote:

<u>Dobbs</u>	<u>Y</u>
<u>Hochman</u>	<u>Y</u>
<u>Peacock</u>	<u>N</u>
<u>Friedmann</u>	<u>N</u>
<u>Minutolo</u>	<u>Y</u>
<u>Goldthwait</u>	<u>Y</u>
<u>Cough</u>	<u>Y</u>

Motion passed 5-2 (Nays: Peacock, Friedmann).

B. Island Explorer (Under Miscellaneous)	
1036-5924	Expenses 4
Chart (Tab #7)	Charts 18

Council discussed the bike express route, the 2021 season and in-town trails. No action taken.

C. **Planning Department**

Councilor Minutolo has continued recusal and did not participate in the discussion for this section.

Revenues & Fees Schedule

Code Enforcement Division	Revenues 1
Planning Department	Revenues 1
Fees Schedule	Rev: Fees 9-10

Mr. Knight addressed a question about parklets in 2021. The Parking Solu-

tions Task Force will discuss parklets at their next meeting and bring a recommendation to Council. No action taken.

Expenses

- Code Enforcement Division Expenses 3
- Planning Department Expenses 4

Code Enforcement Officer Angie Chamberlain addressed Council questions regarding the Deputy CEO position and vacation rental inspections. No action taken.

Capital Improvement Program

- Code Enforcement CIP Expenses 2
- Planning CIP Expenses 2
- Narrative CIP Narrative 12, 13-14

Ms. Chamberlain and Mr. Knight answered questions about the CEO vehicle and the Comp Plan respectively. No action taken.

D. Finance Director’s Department

Revenues & Fees Schedule

- Finance Department Revenues 1
- Municipal Building Revenues 1
- Unclassified Revenue Revenues 3
- Operating Transfers Revenues 3
- Taxes (other than property) Revenues 3
- Finance & Assessing Rev: Fees 6
- Municipal Building Rev: Fees 7-8

Mr. Harmon answered questions about Municipal Building rental units and increases in excise taxes. Mr. Knight answered questions about cable franchise fees and Island Explorer building lease reversal. Council addressed PILOTs. No action taken.

Expenses

- Finance Department Expenses 1
- Technology Division Expenses 2
- Municipal Building Expenses 2
- Town Offices Expenses 3
- Employee Benefits Expenses 3
- Assessing Division Expenses 4

Technology Systems Administrator Steve Cornell answered questions about licensing/support, equipment purchasing, storage, broadcast fees and the fiber network. Mr. Harmon addressed Municipal Building sewer and water fees. Councilor Minutolo has continued recusal regarding Employee Benefits and did not participate in that part of the discussion. Mr. Knight answered questions about health insurance premiums. No action taken.

Capital Improvement Program

- Technology Division
- Expenses CIP Expenses 2

Narrative	CIP Narrative 10-12
Mr. Cornell spoke about the Fiber Network. No action taken.	

Municipal Building	
Expenses	CIP Expenses 2
Narrative	CIP Narrative 12
Mr. Knight answered questions about auditorium renovations, the boiler, heat pumps and the energy audit. No action taken.	

Assessing Division	
Expenses	CIP Expenses 2
Narrative	CIP Narrative 13
List of Equipment	CIP 27
Assessor Steve Weed gave an update on the revaluation. Mr. Weed and Mr. Harmon answered Council questions. No action taken.	

E. **Town Clerk's Department**

Revenues & Fees Schedule	
Revenues	Revenues 1
Fees Schedule	Rev: Fees 4-5
Expenses	
Town Clerk's Department	Expenses 1
Elections	Expenses 2
General Assistance	Expenses 8

Town Clerk Sharon Linscott answered questions regarding the decrease in birth certificate and clerk fee revenues; an update to the shellfish portion of the fee schedule; the reduction in election expenses and GA rent expenses in the current fiscal year. Ms. Linscott identified that GA reimbursements from the state are under Intergovernmental Revenues below. No action taken.

F. **Town Manager's Department**

Revenues	
Intergovernmental Revenues	Revenues 3
Fund Balance	Revenues 3

Mr. Knight and Mr. Harmon answered questions about homestead reimbursement, revenue sharing and Fund Balance Used. No action taken.

Expenses	
Town Council	Expenses 1
Council spoke about reimbursement. No action taken.	
Town Manager	Expenses 1
Legal Counsel	Expenses 1

Mr. Friedmann spoke about potential legal expense regarding a proposed solar farm array in Salsbury Cove. Mr. Friedmann moved to increase line 1018-5340 to \$50,0000. Motion died for lack of second.

Rest of Miscellaneous	Expenses 4
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Mr. Knight and Mr. Harmon addressed Task Force on Climate funds, POLCO, Nina St. Germain and vacation accruals.

Emergency Management/COVID	Expenses 8
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This was inadvertently left off the agenda. Discussion of grant reimbursement. Mr. Harmon stated the amount is net of any grants. No action taken.

Capital Improvement Program

Revenues

CIP Revenues 1

Town Debt Service

CIP Expenses 6

Narrative

CIP Narrative 9-10

Mr. Harmon answered questions about the fiber network bond.

III. **ADJOURNMENT** – Ms. Goldthwait, with second by Mr. Hochman, moved to adjourn at 7:21 pm. Roll Call Vote:

Dobbs Y

Hochman Y

Peacock Y

Friedmann Y

Minutolo Y

Goldthwait Y

Cough Y

Motion passed 7-0.

Sharon M. Linscott, Town Clerk