

**Minutes -Design Review
Board February 9, 2023 at
4:00 PM
Council Chambers-Municipal Building
93 Cottage Street
(In person
meeting)**

Attending were Chairperson Barbara Sassaman, Vice-chairperson Francis "Pancho" Cole, Secretary Andrea Lepcio, member Mike Rogers, and member Kate Macko. Two seats are vacant. Present for town staff were Code Enforcement Officer Angie Chamberlain, Administrative Assistant Tammy DesJardin, and Planning Director Michele Gagnon.

I. CALL TO ORDER

Chairperson Sassaman called the meeting to order at 4:00 PM.

II. EXCUSED ABSENCES

There were none.

III. ADOPTION OF AGENDA

Mr. Cole moved to adopt the agenda. Ms. Macko seconded the motion, which then passed on a roll call vote (5-0).

IV. APPROVAL OF MINUTES

- i. April 28; 2022
- ii. June 9, 2022

Mr. Cole made the motion to approve the April 28, 2023 minutes. Ms. Lepcio seconded the motion, which then passed (3-0) on a roll call vote. Mr. Rogers and Ms. Macko did not vote as they were not board members then.

Mr. Cole made the motion to approve the June 9, 2023 minutes. Ms. Lepcio seconded the motion, which passed (5-0) on a roll call vote.

V. PUBLIC COMMENT

No comment.

VI. BUILDING PERMIT REMINDERS

Chairperson Sassaman reminded the applicant that they would need to get a building permit for any work approved by the board.

VII. REGULAR BUSINESS

i. Certificate of Appropriateness

Application: DRB-2023-02 (Siam Orchid)
Applicant: Heather Pellegren
Owner: Hatsana, LLC.
Project Location: 34 Rodick Street (104-394-000)

Proposed Project: Installation or changes in sign

To resemble neighboring sign at Royal Indian; remove one beam from the sign, then move the sign and remaining beam.

Ms. Macko made the motion to approve the application as submitted. Mr. Cole seconded the motion, which then passed (5-0) on a roll call vote.

VIII. OTHER BUSINESS

There was none.


IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

No comment.

X. ADJOURNMENT

Ms. Macko made the motion to adjourn. Mr. Cole seconded and the motion passed on a roll call vote (5-0).

Signed as approved:



Andrea Lepcio, Secretary

3/9/2.
Date