

CETF 4/24/23

4-5:30pm, Town Hall, Council Chambers

1. Call to order: 4:02PM
2. Attendance: Ruth Poland, Jen Crandall, Linneah Goh, Norm Burdzel, (Anna Burdzel), Tobin Peacock, Joe Minutolo, Kaitlyn Burke, (Bri: the Island Institute fellow and Johanna from ACTT)
3. Approval of Minutes from [4/10/23](#) (Vote): Norm moves to accept the minutes from last meeting, Linneah seconds, all approve
4. Adoption of Agenda (Vote): Ruth moves to adjust agenda to start with CAP 2.0 refresher and wait for the ACTT. Jen seconds. All in favor.
5. Public Comment: none
6. Quick Updates?
7. Regular Business

A. **ACTT & CETF** /Town mutual project discussions:

- i. 1st CAP Listening Session - late May? We have a year for the 3 sessions but it would be great to have one soon to get the ball rolling. ACTT has done listening sessions for other towns. Tremont had 1st listening to get started (no plan yet). Going the route of community resilience plan not just climate. 2nd session is more of a celebration in early June. Mt Desert has had their sessions and updates. Good place to start for us is deciding what we want our goals to be for the sessions. ACTT is part of a Statewide thing listening to what other towns are doing. The party format with food is the best way to frame the event. It will be helpful to have a draft agenda from ACTT for us to look at and then discuss. Perhaps world cafe style by strategies??? Include how this will be included in the Comp Plan but also how it is different. Ruth will share the documents (Framework guide) with Johanna and Bri and they will get an agenda and format draft to us. ACTT will propose some dates. They can facilitate the events but the public should hear from us directly.
- ii. **EV Siting; YMCA or Ball Park** ? Bethany felt like ball park is better than the YMCA for a site.

1. Separate contractors or combined between towns? Mt Desert is moving forward on theirs and there isn't any reason for BH to take the lead. We just need to be the town that the grant money funnels through. Johanna will make sure that is true with the contractor Gary. ACTT has a meeting set for the end of the week to find out where everyone is and how much \$\$ the projects are going to cost. There will probably be extra money. Can the extra money be put aside for future upkeep of the chargers? Question for the grant meeting tomorrow. What to do with extra money? An additional charger? Lots of money from Efficiency Maine Trust for additional chargers. It is for public level 2 chargers in rural communities. Opportunity is open through end of June.

Johanna will find out if we are considered rural and if the funding is a match or a total coverage. Joe: it would be great to have a trust for landlords of multi-units to put in chargers. Norm: make it part of the code for multi-unit building. Jen: If not enough money left for an additional charger, what about using extra money for signage? Norm: light to illuminate the station... Ruth: if there is enough \$ for an additional charger do we want it at the same location or at Town Hill. Norm: it comes down to cost. It will be cheaper to put in two in one place, but if there is enough money then it would be great to have one in Town Hill.

2. next steps? G and G Electric is the contractor. Sarah, can we get a quote from them? Please send it to Ruth.
- iii. **Climate Ambassadors program for Town Staff & Volunteers?**  
UMaine extension is offering a certificate program for climate resilience for municipal staff. Coming out in about a year. In the meantime ACTT could put something together and offer it to all the island towns. Probably looking at a 2 part program similar to the ACTT Climate Ambassadors: latest climate science and State and local initiatives, and solutions. Could be done live or online.
- iv. **ICLEI progress** -We originally were going to have a regional benchmarking plan. Laura and Kevin decided that we should stick with the town. Should we revisit that idea? Brian has been reeducating himself on how it works and he wants to help and has lots of knowledge. We have 2 years of data collected but nothing input yet. What is the best way we should go forward? Bri had been doing data collecting for the other towns. It is possible to rejoin as part of the community. It would be cheaper and you can pull out individual town data. Bri is still trying to get the municipal electricity data from Versant for Tremont. They will have vehicle miles traveled soon. Perhaps Ruth, Margaret, Brian can get together with Bri and figure out where to go next. No real reason not to join the other towns.
- v. Higgins Pit, other **CRP grant activities** ? As part of our grant requirements, we also need to have an educational event and reporting event when we have the ghg audit done and adaptation info. Possible to have the Gulf of Maine Research Institute to come and train towns and build local leadership around climate resilience. Sept through Nov. Need list of people by August. They are coming to meet with the other towns and the Cranberries. There will also be small group meetings that can include 8 participants and 4 observers (like town councilors). A vulnerability assessment by GMRI ball park figure: \$15,000. EV event in the fall? Probably September. There will also be a community building solutions fair. This is going to be a reporting out to the larger community. These are part of the grant requirements for ACTT. Bri can share with us a running calendar. Do we want to do an assessment with GMRI?

We have some funds. We can get a quote and also find out how much time it would involve with Town staff. Do not want to add to that work until a Sustainability Coordinator is hired. Can someone reach out to them to see what kind of time it takes? When it could be done? Etc. Tobin will call. There will be 2 more CRP grants made available. Johanna is watching for that. CRP conference is May 11 and Johanna will be speaking about the EV chargers on MDI.

- vi. **Higgins Pit** : Bethany gave an update recently. We don't have an interconnection decision yet so Town will put the brakes on the plan for now. Meeting with Sundog Solar to see what it takes to reset. Sarah will send Ruth the presentation from Bethany.

B. CAP 2.0 Refresher

- i. [Latest CAP version](#) w/feedback Some of the feedback refer to the fact that CAP 2.0 doesn't include the entire doc from CAP 1.0 like an introduction. Organized by goals and strategies. Still a draft. Lots could be adjusted.
- ii. [Laura's final summary on this work](#) A great doc for us to work from as it has lots of links and the history of what has been done. At this point in the process we had planned to do more public outreach. There is money in the grant we received to pay ACTT to help out and plan/execute events. This document is in the shared folder called CAP 2.0 in Google Drive.

C. Other Town Project work:

- i. Initiate wastewater treatment plant audit through EfficiencyME? This is a huge source of emissions and there is an established program. - contact Bethany Leavitt to recommend and support this work? Ask for a timeline that would work for her. Can someone talk with Bethany? Norm will.
- ii. Some more [updates from Laura on projects](#) There were 3 projects we didn't know what they were. Ruth asked Laura and she put her notes in the last column. Check them out for next meeting.

D. Budget process tasks:

- i. June Op-Ed in support of staffing positions, net-zero schools, etc Ruth will draft this and share.

E. Upcoming Events:

- i. COA Earth Day share out: pretty good. Kaitlyn talked mostly to students. They were surprised that the Town had this task force. Kaitlyn welcomed them to come to our meetings and ask questions. Linneah wants to know how to get more community members involved in Earth Day next year.
- ii. "To The End" film screening, Reel Pizza, Sunday, April 30th @ 1:30
- iii. Drive EV Day final logistics-Stanley Subaru will provide water a Vespa and their new EV, Darlings will bring a truck, bikes will be there. 5 to 6 cars have already registered. The EV bus will be there and can park by across the street. The Town EVs will be there. 97.7 said they would advertise the event. Reel pizza has not confirmed

concessions. The GEMS will be there. Send the ad/event paper to ACTT. Efficiency Maine can't come but will send literature. 10am to 2pm on Saturday. Set up at 9am. Brian will do audio. Need a hand with set up and tear down. Anna: please send to Ruth for school staff and COA

- iv. Other Topics? Town staff met with a person who is interested in doing some work for the town and they are meeting again on Wednesday. Could be someone who picks up the slack of the SC and possibly hire for the role.

8. Closing

- A. Review & assign "to do" list.
- B. Convert to monthly meetings for the time-being? Meet as-needed on CAP 2.0 outreach and ICLEI? Decide in two weeks. Consider one meeting a month for the summer.
- C. Public Comment?

9. Adjournment:

"To Do" List: