

CETF 6/12/23

4-5:30pm, Town Hall, Conference room

1. Call to order: 4:06PM
2. Attendance: Brian Booher, Jen Crandall, Ruth Poland, Margaret Jeffrey, Tobin Peacock, Sarah Gilbert (both COA reps are gone for the summer and Linneah is gone until January) Norm Burdzel in at 4:17pm
3. Approval of Minutes from [5/22/23](#) (Vote): Brian moves to approve the minutes as presented, Margaret seconds, all in favor.
4. Adoption of Agenda (Vote): Jen moves to adopt the agenda, Brian seconds, All in favor.
5. Public Comment: none
6. Quick Updates? Is there another member of Town Council who can attend if Joe doesn't want to?
7. Regular Business
  - A. 1st CAP Listening session-Finalize Details; -can folks hand out flyers for about 20 minutes when you come to vote?
    - i. Timing: Thursday, 6/15, 5-6:30pm at Conners-Emerson Gym.
    - ii. Activity for kids available. Food plan? We need to pay for that out of our budget. We can use the Town's credit card and reimburse from our budget. Sarah will place order and will pick them up. 4 cheese, 4 pepperoni, and 4 veggies. Use Pat's Pizza for 4:30 pick up. Margaret moves that we pay for 12 pizzas and a Facebook Boost. Jen seconds. All in favor. Norm: what about water? Bring cups.
    - iii. Facilitation Tables to discuss [CAP edits](#):
      1. Electrification (Brian)
      2. Transportation (Norm)
      3. Sustainable Land Use (Margaret)
      4. Waste and Resources (Mary Ann Handel) zero waste committee for ACTT
      5. Sustainable Economy (Tobin)
      6. Climate Adaptation and Resilience (Jen). Combine this with land use.
      7. Governance, Engagement and Outreach (Ruth).
    - iv. Facilitation Plan
      1. Identify a scribe (?)
      2. Review plan draft ideas & answer questions (have printouts of what we have done so far as a task force on this topic)
      3. Have participants answer posted questions (with stickynotes? Key = ONE idea per sticky note) -> Ruth can do a sample. Think Pair Share, Warm and Cool feedback. Then go over as a group. What do we see that we like and don't like.
      4. If there are only a few participants, form one group and go over the topics one at a time.

5. Is Brie going to take all of the sticky notes and info and collate it all? Perhaps we should bring our laptops and make some bulleted lists. Jen will write up a demographics survey to also include where/how you heard about it.
6. Recruit new members at the listening session with a clipboard to gather emails and send along applications and let them know when our next meeting is.

B. EV Siting;

- i. Tobin is checking out Ballfield site with Greg Grant on June 7th. At far end of parking lot by batting cages there is a pole with a 100 amp service that would need to be upgraded. He now suggests a separate 200 amp service. There would need to be some trenching. \$7500 for two stations. There would also be room for more in the future.
- ii. Ruth & Norm checked out Town Hill Playground site at a telephone pole. Greg's "not to exceed" quote was \$7,000 to up to 2 charging stations. This does not include charger - would need to purchase separately. Someone would need to coordinate the service with Emera.
- iii. Next steps- get final price comparison, select location(s), purchase chargers & select "networking" company (Gordon's rec)
- iv. We should shoot for at least one at each place if we go with ChargePoint, but perhaps there is a cheaper option that we can use. How do people pay...per kwh or time or both? Level 2 chargers get people 25 miles per hour of charging. We should be able to make modifications to the cost and how it is managed no matter what network provider we use. Should the Parking Committee weigh in on these decisions? IPS is parking vendor that town uses and AGM is the credit card provider that works with the meters.
- v. If the cost is close to get 4 stations, we should consider adding some money from our budget to the pot.

C. CES solar question? Not built into the plan...it will be solar ready. What is the difference in cost to be solar ready and solar?

D. Community Owned Utility - help educate the public about it? Brian: would be more responsive to new interconnects, innovative ways to transition to an all electric economy. Ruth suggests we ask some folks to come in and talk to us in August. Norm suggests CES, Ruth suggests Beth Woolfolk from ACTT.

E. ICLEI progress update : sent an email to Margaret that they are still hanging out there...Brian is not getting the emails. Brian will send letters to find out the right data that we need for the auditing. Ruth and her class did a great energy audit of the high school. Pretty interesting.

F. Other Upcoming Events?

- i. Elections tomorrow! **Vote and pass out flyers.**
- ii. Terms & Officers in July - how will we change? Jen's term is up in July. Not sure about re-upping yet.

- iii. Climate Ambassadors program for town staff and volunteers in the fall
- 8. Higgins Pit update: Sarah walked the access road with someone?? There will be a neighborhood meeting in the near future.
- 9. Closing
  - A. Review & assign "to do" list.
  - B. Reminder: we meet only on the 4th Monday in July and August.
  - C. Public Comment?
- 10. Adjournment: 5:34PM Brian moved to adjourn. Margaret seconded. All approved.

"To Do" List: Discuss what we want from GMRI Resiliency Assessment. Discuss next steps after listening session - what are our goals for a final CAP revisions?