

CETF 8/28/23

4-5:30pm, Town Hall, Council Chambers

1. Call to order: 4:37PM
 2. Attendance: Jen Crandall, Ruth Poland, Ezra Sassman, Tobin Peacock, Norm arrived at 4:37 to fulfill the quorum. Brain will not be able to attend, Mary Ann can not attend, COA is not in attendance yet so Kaitlyn is not back, Linneah is away for the year and may need to step down. Gary will be late (4:40PM). Brie.
 3. Approval of Minutes from [7/24/23](#) (Vote): Norm moved to accept the minutes of the last meeting, Tobin seconds. All approve.
 4. Adoption of Agenda (Vote): Jen moves to accept the agenda, Norm seconds. All approve.
 5. Public Comment: none at this time
6. Regular Business
- A. Review edits to [latest draft of CAP 2.0](#) (Ruth)
- i. [Ruth's Notes](#)
 - ii. Ruth shared our CAP with local experts and added their feedback to our plan (through transportation) Let's create to-do items.
 1. Condense and simplify the intro, letter etc into an abstract:
Ruth and MaryAnn, or hire someone
 2. GHG data should be removed and only in ICLEE—we need a consultant to do that.
 3. Ezra suggests goals stated with dates, updates every year with progress to show where we are, and this is what success would look like. This could live on the website as a “living document”. Ruth pulled up Gahnt Chart with our progress/proposed timeline. This would help create what Ezra is describing. Also consider a quadrant scheme that shows benefit vs cost/effort.
 4. Hyperlinks within the CAP to define terms. Consultant?
 5. **Jen** will propose some actions steps for the sustainable food systems (strategy 5)
 6. Create town employee transportation survey—???? **Everyone** bring a question to next meeting. Include questions about housing.
 7. Re-order goals and strategies to reflect impact
 8. Check in with Bethany to see if SLR was incorporated in the roads and infrastructure survey that was done for the Town a couple of years ago.
 9. **Ezra** will look at what he could tackle on this to-do list.
- B. Downeast Community Partners “Energy Efficiency Outreach Program” opportunity (Ruth)
- i. Willing to create and give presentation in person or Zoom. Ruth suggested they get in touch with ACTT to participate in the Climate Jamboree.

C. Project Updates & Planning

- i. EV Charger Installation update (Norm & Ruth)
 1. Met with the town and town agrees they would like pay chargers rather than free. Norm found a possible vendor for that. Ruth will check another provider (OpConnect) and needs to get back to them. Ball field is go but the TOWN didn't like Town Hill location but thought the Kids Corner lot would be good. Town will do own survey to make sure that the site is possible with amount of electricity, etc.
 - ii. Plan for next [Drive EV event](#) (in combo with below?)
 - iii. Climate Solutions Fair on Sept. 30th. Looking for a rep from Task Force! (Aleksandra?)
 1. ACTT will host on Village Green, in Reel Pizza parking lot the EV drive event will happen 11am-1pm. Would like someone from each town who has been involved in climate work to be available for questions and give a short talk about our work. Around 10:15am and for an hour. **Brian?**
 2. Line up school bus for the event
 - iv. ICLEI progress update- Emerson Jeffrey help? Workshop day? (Brian) **next time**
 - v. Climate Ambassadors program for town staff and volunteers in the fall - next steps? (Aleksandra?) **next time**
 - vi. [Municipal Building reno. Grant](#) - review grant language & how we might help write up an RFP. **next time**
7. Closing
 - A. Review & assign "to do" list. **Next time**
 - B. Meeting date/times assessment and frequency (1 or 2x per month?). Back to 2x
 - C. Any Additional Public Comment?
 8. Adjournment: Jen moves, Ruth seconds, all adjourns

"To Do" List:

- **Sept.** Meeting: Invite CES and Beth Woolfolk from ACTT to talk with us about Community Owned Utility. Try to figure out if & how we might help educate citizens about it.
- [Maine's Climate Agenda](#) perhaps we should print this out and distribute in town
- Pick a date for next listening session