

[minutes](#)

CETF 9/11/23

4-5:30pm, Town Hall, Conference Room or Auditorium

1. Call to order: 4:04PM
  2. Attendance: Brian is still traveling and will not attend. Jen Crandall, Ruth Poland, Ezra Sassman, Mary Anne Handel, Tobin Peacock, Gary Friedman
  3. Approval of Minutes from [8/28/23](#) (Vote): Tobin moves to approve the minutes from last time. Mary Anne seconds. All in favor.
  4. Adoption of Agenda (Vote): Ruth moves that we adopt the updated agenda. MaryAnne seconds. All approve.
  5. Public Comment: none
6. Regular Business
- A. Task Allocation ideas
- i. Ezra's volunteer work so far
  - i. [Task Allocation](#) ideas
    1. Intro Q: Should we 'theme' future meetings around the types of task described in the CAP? Some of these items are hard to organize with lots of people who need to be on board. However some of the items can be policy changes that we could draft and bring before the Council, also public outreach items. If the CAP and the meetings are organized by theme then we can get the stakeholders at a meeting and knock off all the items that include them at one time. Get them the information ahead of time so they can come prepared to respond at a meeting.
      - a. Gary: the list of items is overwhelming. What are the top items that we can accomplish in the next 5 months? Ruth: that is what the Gahnt chart was supposed to do. We should also look back at the plan more often. MaryAnn: perhaps we focus on one strategy at a time for about 30-40 minutes at each meeting where we can make progress.
      - b. Ruth: do we want to identify today what needs to happen at the next meeting? We have major to-do items that can't really happen during our meeting times.
      - c. Ezra: can we incorporate the ideas from the last public outreach before we move forward on too many things. Ruth: let's look at some of them at each meeting and then delegate tasks. MaryAnne: those of us with expertise in an area can tackle a strategy. MaryAnne will tackle waste management.
  - ii. Hire consultant to help push Higgins Pit project forward? Versant has been the hold up. Gary says that Sarah says things are

moving ahead. What is the hold up? It is Versant. They have passed the deadline of when they were supposed to commit to the town.

1. Tobin has 2 possible contacts for this work.
  2. Can we spend unused pay that would have gone to a Sustainability Coordinator all this time? Ask for Town Council approval?
- a. First step, ask Cornell and Sarah if this would be helpful.
  - b. There may be other items the person could do for the Town.
  - c. Since the sustainability coordinator position is still empty, there should be plenty of money available.
  - d. **Ruth:** ask Cornell about opening the search for a sustainability coordinator...one of the tasks given to him when he took on the temp post.
    3. Could **Ezra, Brian and ACTT (Brie)** devote some time to upload the data into ICLEI? Yes!!
    4. Work on CRP grant for Municipal building RFP (Ruth, Tobin & Ezra w/Cornell)
    5. Etc...see Task Allocation link above

#### B. Review edits to [latest draft of CAP 2.0](#) (Ruth & Ezra)

- i. Ezra has begun thinking about tracking CAP goal progress so we can communicate this to the public
  1. [Divided goals into different types](#) to organize potential for progress (for example, a policy change or outreach goal will likely be easier and cost less than an infrastructure change)
  2. [List of questions](#) (from the perspective of a newcomer) to help understand how progress can be tracked and what the CETF/Bar Harbor has already accomplished. **We should all** look at this and add any info we might have or who might know.
- ii. Next steps: Divide up [Listening Session feedback](#) to add to CAP **Tobin:** sustainable local economy, **Jen:** land use, Resource and waste management: **MaryAnne, Gary:** renewable electricity and building electrification **Norm:** transportation, **Ezra:** education and outreach. We should each look at the feedback and add what we think makes the most sense to add to the CAP. Also make a list of questions we have regarding how to accomplish the strategies and who needs to come to a meeting to answer those questions.

#### C. Project Updates & Planning

- i. Town Staff Transportation Survey form development
  1. How do you currently get to work?
  2. How would you prefer to get to work?
  3. What roadblocks are there that would allow you to get to work in a more carbon neutral way?
  4. Do you have the option to carpool? What gets in the way of you carpooling?
  5. Tobin found a commuting survey template online.

6. Next steps: Go through the [survey questions](#) and come back with survey we want to do send. Who puts this out? Ruth will ask Cornell once we come up with neutral language so as not to come off as offensive.
- ii. EV Charger Installation update (Norm & Ruth)--Bethany and Sarah agreed that the Kids Corner parking lot and the baseball field have been approved for the 2 sites. Need to hear from **Norm** if he heard back from OpConnect. **Ruth** will ask Norm.
- iii. Competitive Energy Solutions (CES) update (Sarah?) Need an update.
- iv. Climate Solutions Fair on Sept. 30th. **Ruth** can rep the Task Force. Anyone else able to join? Everyone else is going to be away.
- v. ICLEI progress update- Ezra has offered to spend time working on this, perhaps with Brian (and Emerson J?) and Brie from ACTT.
- vi. Next CAP Listening Session & topic brainstorming--maybe a more focused session to get warm/cool on specific strategies. Determine what strategies that would need public action to accomplish (like waste management policies) Any policy change would need a public hearing before the Council votes. Get the public input before going to the Council. We could also bring targeted people who could speak to the issue we present and then get public feedback on what they say. Invite specific stakeholders.
- vii. ETIPP Sessions next week-- email from ACCT: could we have a microgrid on MDI? What would it take to make it happen? Sep 18-20 meetings in person: Monday 4:30 -6 or Wed 4-5:30 (Ruth and Tobin could do the Wednesday, Gary can attend)
- viii. Holly Buck research interview volunteer? **Ezra** will do it!!
- ix. [Pine Tree Power](#) event at the Jesup on Wed., Sept 13th
- x. [Interconnection Conference](#) by ACTT in Augusta on Sat., Sept. 16th
- xi. Fall Climate Ambassadors program starts on Aug. 27th - encourage friends and acquaintances to attend! Ruth asked them if this is geared toward the town staff?

#### D. New Projects

- i. MainePERS Divestment campaign (implementation of LD 99, background [here](#)) Ruth will ask Sarah and Cornell about this.
  1. Target advocating this change to the MainePERS board member drawn from the Maine Municipal Association?
- ii. Climate Ambassadors program for town staff and volunteers in the fall - next steps? (Brie?)
- iii. [Municipal Building reno. Grant](#) - review grant language & how we might help write up an RFP.

#### 7. Closing

- A. Review & assign "to do" list.
  - B. Should we 'theme' future meetings around the types of task described in the CAP?
  - C. Any Additional Public Comment?
8. Adjournment: Tobin moves to adjourn at 5:32, Ruth seconds. All approve.

"To Do" List:

- **Sept.** Meeting: Invite CES and Beth Woolfolk from ACTT to talk with us about Community Owned Utility. Try to figure out if & how we might help educate citizens about it.
- [Maine's Climate Agenda](#) perhaps we should print this out and distribute in town