

2. General Requirements

1. Explain how objectionable conditions such as noise, vibration, smoke, dust, electrical disturbance, odors, heat, glare, or activity at unreasonable hours will not occur.

2. Explain how the traffic generated by a home occupation shall not increase the volume of traffic so as to create a traffic hazard or disturb the residential character of the immediate neighborhood.

3. Explain how the off-street parking provided will meet the normal requirements of the dwelling, adequate off-street parking shall be provided for any employees allowed above and for the vehicles of the maximum number of users a home occupation may attract during peak operating hours.

4. Attach a site plan showing where off-street parking will be located to meet the needs of the home occupation and the normal requirements of the dwelling.

3. Property Location Requirements

1. Is your home occupation proposed on a lot with road frontage on Routes 3 or 102?

Yes _____ No _____ (if "No", continue to question 2. If "Yes", answer a – c below)

a) Will you have non-family member employees? Yes _____ No _____
If you answered yes, minor site plan review per § 125-58 B. (5) is required.

b) Explain how the use of the dwelling for a home occupation will be incidental and subordinate to its residential use. (However, any accessory structure may be fully dedicated to the home occupation).

c) Attach a floor plan of the building to be utilized for the home occupation and demonstrate compliance with the restriction that no more than 40% of the dwelling unit floor area may be dedicated to the home occupation; unfinished basement and attic spaces are not included in this calculation.

2. Is your home occupation proposed on a lot in the Downtown Residential District or on a lot with road frontage on any of the following streets: Bayview Drive, Crooked Road, Eagle Lake Road, or Old Bar Harbor Road.

Yes _____ No _____ (if "No", continue to question 3. If "Yes", answer a – f below)

a) How many non-family employee members will be conducting the home occupation? _____ (There may be up to two (2), non-family-member employees)

b) Explain how the use of a dwelling unit or its accessory structure for a home occupation will clearly be incidental and subordinate to its use for residential purposes.

c) Attach a floor plan of the building to be utilized for the home occupation and explain how the use will comply with the restriction that not more than 30% of the dwelling unit floor area shall be dedicated to home occupation, provided that for purposes of this calculation, unfinished basement and attic spaces are not included.

d) Explain which building the home occupation will be conducted within. A home occupation must be carried on wholly within a dwelling unit or a structure customarily accessory to a dwelling unit.

e) Explain who will be conducting the home occupation. A home occupation must be conducted by a member or members of the family residing in the dwelling units.

3. Is your home occupation proposed on a lot in a location not described above?

Yes _____ No _____ (If "Yes", answer a – d below)

a) Explain how the use of a dwelling unit or its accessory structure for a home occupation will clearly be incidental and subordinate to its residential use.

b) Explain where the home occupation will be conducted. A home occupation must be carried on wholly within a dwelling unit or a structure customarily accessory to a dwelling unit.

- c) Explain who will be conducting the home occupation. A home occupation must be conducted by a member (s) of the family residing in the dwelling units.

- d) Attach a floor plan of the building to be utilized for the home occupation and demonstrate compliance with the restriction that no more than 20% of the dwelling unit floor area shall be dedicated to home occupation, provided that for purposes of this calculation, unfinished basement and attic spaces are not included. The floor area utilized in an accessory structure shall not exceed 50% of the total floor area of the dwelling unit as previously calculated.

4. Home Occupation Signage Guidelines

One sign identifying the name, address and profession or occupation of a home occupation is allowed provided that such sign is nonilluminated and does not exceed the maximum sign area requirements for the street on which the home occupation has frontage:

Posted Speed Limit (mph at location of sign)	Maximum Sign Area (square feet)
Less than 30	4
30 to 49	8
50 or more	12

I am applying for the placement of a sign (please attach diagram) Yes: _____ No: _____

5. Project Diagram & Floor Plan

Please attach a site-specific diagram of the home occupation plan including floor area calculations and requirements as listed in sections above.

6. Signature

Name _____ Date _____

Signature _____